

Texas Christian University
Office of Scholarships and Student Financial Aid

**2009-2010 FEDERAL VERIFICATION WORKSHEET
INDEPENDENT STUDENT SUPPLEMENTAL INFORMATION**

Your Free Application for Federal Student Aid (FAFSA) was selected for review in a process called "Verification." In this process, TCU will be comparing information from your FAFSA with signed copies of your and your spouse's (if applicable) 2008 federal tax forms and W-2 forms. If there are differences between the information reported on your FAFSA and your financial documents, TCU may need to make corrections.

DEADLINES: The deadline for submission of the verification worksheet and all other required verification documents is April 15, 2010 for students attending fall/spring, or November 26, 2009 for fall only students. Failure to submit verification documents will result in cancellation of all federal financial aid for 2009/2010.

FAMILY MEMBERS:

- ✓ List in section B of the verification worksheet all family members, including spouse (if applicable) and your children, if you will provide more than half of their support from **July 1, 2009 through June 30, 2010**, even if they do not live with you.
- ✓ Complete the 'College' column for those family members who will be enrolled at least half-time during the 2009-2010 academic year in a program leading to a degree, diploma or certificate.
- ✓ If you include any other people in the household over 24 years of age (i.e. parents), you must attach an explanation of how you provide over 50% of their support. Include in the explanation amounts of support you provide (i.e. housing, food, transportation, etc.) and any income they receive. If no explanation is provided, the person/s will be excluded from the household.

TAXES:

- ✓ If you and/or your spouse filed a 2008 federal tax return, submit a **signed** copy to TCU Office of Scholarships and Student Financial Aid.
- ✓ Submit copies of all W-2's to TCU Office of Scholarships and Student Financial Aid.
- ✓ If you and/or your spouse filed a tax extension for 2008, submit a copy of the IRS tax extension Form 4868 and all W-2's. The verification process cannot proceed until a signed copy of the actual 2008 federal tax return is submitted to TCU Office of Scholarships and Student Financial Aid.

UNTAXED INCOME:

Complete worksheet sections C student and spouse (if applicable). If you did not receive any form of untaxed income, enter 0's. **Do not leave blank.**

QUESTIONS AND SUBMISSION OF FORMS:

Questions regarding the verification worksheet or the verification process should be directed to TCU Office of Scholarships and Student Financial Aid at 817-257-7858. Submit the completed and signed verification worksheet and all required documents by either mail or fax to:

Texas Christian University
Office of Scholarships and Student Financial Aid
TCU Box 297012
Fort Worth, TX 76129
Or
Fax: 817-257-7462

**PLEASE REVIEW THE VERIFICATION WORKSHEET FOR ACCURACY OF INFORMATION AND FOR
APPROPRIATE SIGNATURES BEFORE SUBMISSION.**

**Texas Christian University
2009-2010 Verification Worksheet
Independent**

A. STUDENT INFORMATION:

Last Name	First Name	MI	TCU ID
Address			Date of Birth
City	State	Zip	Phone Number

B. HOUSEHOLD INFORMATION:

Student's current marital status:

- Separated/divorced
 Single
 Married
 Widowed

List below all members of your household. Include yourself and your spouse, if applicable, and your children if you will provide more than half of their support from **July 1, 2009 through June 30, 2010**, even if they do not live with you. Include the name of the college for any household member who will be attending college at least half-time between **July 1, 2009 and June 30, 2010**, and will be enrolled in a degree, diploma, or certificate program.

Full Name	Age	Relationship	College 2009/2010
		Self	TCU

*** If you include other individual(s) 24yrs or older (i.e. parent), please attach explanation of support.

Texas Christian University 2009-2010 Verification Worksheet

C. STUDENT and SPOUSE (if applicable)

2008 untaxed income-PER YEAR (If none, enter \$0; do not leave blank.):

\$_____ Veterans' non-education benefits such as Disability, Death Pension, DIC and/or VA Educational Work-Study allowances.
_____ Money received, or paid on your behalf (i.e. bills), not reported elsewhere on this form.
_____ Any other untaxed income or benefits not reported elsewhere, such as untaxed pensions, workman's compensation (do not include student aid, earned income credit, additional child tax credit, welfare payments, educational benefits, combat pay, benefits from flexible spending arrangements, foreign income exclusion or credit for federal tax on special fuels.

2008 Child Support-PER YEAR (If none, enter \$0; do not leave blank.)

\$_____ Child support received for ALL children in your household.
_____ Child support paid. (Do not include support for children in your household).

2008 Federal income tax return:

Have filed Will file by _____ Will not file

If you will not file a tax return, list all sources of income and amounts:

_____ \$ _____
_____ \$ _____

D. CERTIFICATION: By signing this form, we certify that all information reported is complete and accurate. (At least one parent must sign)

Student's signature: _____ Date: _____

Spouse's signature: _____ Date: _____

Return this form by mail or fax to:

TCU Office of Scholarships and Student Financial Aid
TCU Box 297012*Fort Worth*TX*76129
Fax: 817-257-7462

TCU Admin Only

- LOWS**
- SPECOND**
- EFC** _____/_____
- Award Adjustments**
- ISIR Set to Send**