

Texas Christian University
Office of Scholarships and Student Financial Aid

**2008-2009 FEDERAL VERIFICATION WORKSHEET
DEPENDENT STUDENT SUPPLEMENTAL INFORMATION**

Your Free Application for Federal Student Aid (FAFSA) was selected for review in a process called "Verification". In this process, TCU will be comparing information from your FAFSA with signed copies of your and your parent(s)' 2007 federal tax forms and W-2 forms. If there are differences between the information reported on your FAFSA and your financial documents, TCU may need to make corrections.

DEADLINES: The deadline for submission of the verification worksheet and all other required verification documents is April 15, 2009 for students attending fall/spring, or November 26, 2008 for fall only students. Failure to submit verification documents will result in cancellation of all federal financial aid for 2008/09.

FAMILY MEMBERS:

- ✓ List in section B of the verification worksheet all family members, including your parent(s), who reside in your household. Do not include foster children.
- ✓ Complete the 'College' column for those family members, **excluding parents**, who will be enrolled at least half-time (6 credits or more) during the 2008-2009 academic year in a program leading to an undergraduate degree or certificate.
- ✓ If you include any other people in the household over 24 years of age (i.e. grandparents, aunt/uncle, brother/sister) you must attach an explanation of how you provide over 50% of their support. Include in the explanation amounts of support you provide (i.e. housing, food, transportation, etc.) and any income they receive. If no explanation is provided, the person/s will be excluded from the household.

SEPARATION OR DIVORCE:

If your parents are separated or divorced, please have the custodial parent (as determined on the FAFSA) complete the verification form. If the custodial parent has remarried, also include the step-parent.

TAXES:

- ✓ If you and/or your parents filed a 2007 federal tax return, submit a signed copy to TCU Office of Scholarships and Student Financial Aid. The parent's tax return must be signed by at least one parent.
- ✓ Submit copies of all W-2's to TCU Office of Scholarships and Student Financial Aid.
- ✓ If you and/or your parents filed a tax extension for 2007, submit a copy of the IRS tax extension Form 4868 and all W-2's. The verification process cannot proceed until a signed copy of the actual 2007 federal tax return is submitted to TCU Office of Scholarships and Student Financial Aid.

UNTAXED INCOME:

Complete worksheet sections C (student) and D (parents). If you did not receive any form of untaxed income enter 0's. **Do not leave blank.**

QUESTIONS AND SUBMISSION OF FORMS:

Questions regarding the verification worksheet or the verification process should be directed to TCU Office of Scholarships and Student Financial Aid at 817-257-7858. Submit the completed and signed verification worksheet and all required documents either by mail or fax to:

Texas Christian University
Office of Scholarships and Student Financial Aid
TCU Box 297012
Fort Worth, TX 76129
Or
Fax: 817-257-7462

PLEASE REVIEW THE VERIFICATION WORKSHEET FOR ACCURACY OF INFORMATION AND FOR APPROPRIATE SIGNATURES BEFORE SUBMISSION.

Texas Christian University
Office of Scholarships and Student Financial Aid
PO Box 297012
Fort Worth, Texas 76129

2008-2009 Verification Worksheet Dependent

A. STUDENT INFORMATION:

Last Name	First Name	MI	TCU ID
Address			Date of Birth
City	State	ZIP	Phone number

B. HOUSEHOLD INFORMATION OF CUSTODIAL PARENT(S):

Custodial parent's current marital status:

- Separated/divorced
 Single
 Married
 Widowed

List below all members of your parents' household who receive more than half of their support from your parent(s). Include yourself and your parent(s). Also list your parents' other children who do not reside in the household if your parent will provide more than half of their support from **July 1, 2008 through June 30, 2009**. Include the name of the college for any household member, excluding a parent, who will be attending college at least half-time (6 credits) between **July 1, 2008 and June 30, 2009**, and will be enrolled in an undergraduate degree, diploma, or certificate program.

Full Name	Age	Relationship	College 2008/2009
		Self	TCU
		Parent	-----

*** If you include other individual(s) 24yrs or older (i.e. Grandparent, siblings), please attach explanation of support.

Texas Christian University 2008-2009 Verification Worksheet

C. STUDENT:

2007 untaxed income (If none, enter \$0; do not leave blank.):

- \$ _____ Welfare benefits, including TANF. Do not include food stamps.
- _____ Social Security benefits received in your name.
- _____ Veterans' non-education benefits such as Disability, Death Pension, DIC and/or VA Educational Work-Study allowances.
- _____ Money received, or paid on your behalf (i.e. bills). Do not include amounts received from or paid by a parent.
- _____ Any other untaxed income or benefits not reported elsewhere.

2007 federal income tax return:

- Have filed Will file by _____ Will not file

If you will not file a tax return, list below all sources of income and amounts.

D. PARENTS:

2007 untaxed income (If none, enter \$0; do not leave blank.):

- \$ _____ Welfare benefits, including TANF. Do not include food stamps or subsidized housing.
- _____ Untaxed Social Security benefits received for parents, **and benefits received by parents for other household members (exclude student's Social Security benefits reported above in Student's section C).**
- _____ Veterans' non-education benefits such as Disability, Death Pension, DIC and/or VA Educational Work-Study allowances.
- _____ Housing, food, and other living allowances paid to members of the military, clergy, and others. (Include cash payments and cash value of benefits).
- _____ Any other untaxed income or benefits not reported elsewhere.

2007 Child Support (If none, enter \$0; do not leave blank.)

- \$ _____ Child support received for ALL children in your household.
- _____ Child support paid. (Do not include support for children in your household).

2007 Federal income tax return:

- Have filed Will file by _____ Will not file

If you will not file a tax return, list below all sources of income and amounts.

E. CERTIFICATION: By signing this form, we certify that all information reported is complete and accurate. (At least one parent must sign)

Student's signature: _____ Date: _____

Parent's signature: _____ Date: _____

Return this form by mail or fax to: TCU Office of Scholarships and Student Financial Aid
TCU Box 297012*Fort Worth*TX*76129
Fax: 817-257-7462